

**Sports Authority of India,
Ministry of Youth Affairs and Sports
Govt. of India**

No. 1(1) SAI/TOPS/HPC/2019-20

Dated: 16th July, 2020

**Advertisement for Recruitment of Target Olympic Podium Scheme (TOPS)
High Performance Consultant in SAI**

The Sports Authority of India (SAI), the apex national sports development body established in 1984 by the Ministry of Youth Affairs and Sports (MYAS), Government of India (GoI), invites applications for the engagement of High Performance Consultant for Target Olympic Podium Scheme (TOPS) on contract basis initially for a period of one year extendable to four years to drive, support and manage its sport development initiatives and performance goals for 2024 and 2028 Olympic Games. The details of the job description and responsibilities for the post are annexed at **Annexure “A”**. Interested candidates may e-mail their applications in prescribed format along with CV by **07 August 2020 (05:00 PM IST)** to tops.sai@gov.in.

For any further information or queries, you may contact **Mr. Nitin Kumar Jaiswal, Senior Development Officer** on +91 8285336633 or write to tops.sai@gov.in.

Annexure “A”

**Sports Authority of India,
Ministry of Youth Affairs and Sports
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16th July, 2020

No. 1(1) SAI/TOPS/HPC/2019-20

**Sub: Engagement of Target Olympic Podium Scheme (TOPS) High Performance
Consultant on contractual basis**

1. **Role:** The Sports Authority of India (SAI), the apex national sports development body established in 1984 by the Ministry of Youth Affairs and Sports (MYAS), Government of India (GoI), is seeking a High Performance Consultant for TOPS to drive, support and manage its sport development initiatives and performance goals for 2024 and 2028 Olympic Games.
2. **Requirement: 01** High Performance Consultant based in Sports Authority of India HQ in New Delhi. Candidate may need to travel within India or outside.
3. **Qualification:**
 - (a) Cumulative experience of 15 years in Leadership/Sports Coaching/Sport Science roles.
 - (b) Extensive experience of working in and leading high performance teams in Olympic/Paralympic sports. Proven track record of delivering Olympic medal winning performance environments is desired.
 - (c) Demonstrated effective leadership, decision making and stakeholder management skills. Prior experience of working with Government bodies/Sport Federations is advantageous.
 - (d) Proficient in latest technology and training methodologies in sports.
 - (e) Flexible working in a dynamic environment and conditions
4. **Responsibilities:**
 - (a) Support the CEO/Directors in SAI to lead and oversee short and long term strategies to ensure sustained Olympics success. Develop appropriate strategies, where lacking.

- (b) Support and advice High Performance Directors/appointed representatives from NSFs in developing long term evidence based high performance plans for 2024 and 2028 Olympics.
- (c) Work with SAI and NSFs to identify and recruit world class coaches and sports scientists to deliver the desired results. Help create and maintain a high performance training environment for athletes, coaches and support staff. Develop capacity building programs for technical staff and internal professional teams for improved performance delivery.
- (d) Monitor the operations of National Centre of Excellence (NCOE) and other identified training centers. Oversee the talent identification and development protocols and programmes across age groups in the NCOE.
- (e) Build and maintain strategic partnerships with key internal and external stakeholders with the objective of continuously improving Indian sport.
- (f) Advise on budgetary recommendations specific to sport. Ensure efficient management of activities within the specified budget.
- (g) Oversee implementation of athlete monitoring software and relevant technology systems.
- (h) Fulfill other relevant roles and responsibilities as designated by Competent Authorities from time to time.

5. **Tenure:** The contractual engagement will be initially for a period of one year, which would be extendable to four years subject to performance review.

6. **Remuneration:** Commensurate with experience and global industry standard.

Interested candidates may e-mail their applications in prescribed format (attached) by **07 August 2020 (05:00 PM IST)** to tops.sai@gov.in. **Applicant confidentiality will be maintained.**

For any further information or queries, you may contact in confidence Mr. Nitin Kumar Jaiswal, Senior Development Officer on +91 8285336633 or write to tops.sai@gov.in.

Nitin Kr. Jaiswal
Senior Development Officer,
Sports Authority of India
Jawaharlal Nehru Stadium Complex
CGO Complex, East Gate,
Lodhi Road, New Delhi – 110003

APPLICATION FORMAT - HIGH PERFORMANCE CONSULTANT (TOPS)

PERSONAL INFORMATION												
NAME (as per passport)	FIRST											
	MIDDLE											
	LAST											
DATE OF BIRTH	D	D	/	M	M	/	Y	Y	Y	Y		
NATIONALITY												
PASSPORT NO.												
PASSPORT EXPIRY DATE	D	D	/	M	M	/	Y	Y	Y	Y		
MOB. NO. (with Country Code)	1.	P	R	I	M	A	R	Y				
	2.	A	L	T	E	R	N	A	T	E		
EMAIL ID.	1.	PRIMARY										
	2.	ALTERNATE										
PERMANENT ADDRESS	HOUSE NO., STREET, AREA											
	CITY											
	STATE											
	COUNTRY											
	P	I	N	/	Z	I	P		C	O	D	E
COMMUNICATION ADDRESS	HOUSE NO., STREET, AREA											
	CITY											
	STATE											
	COUNTRY											
	P	I	N	/	Z	I	P		C	O	D	E

EDUCATION QUALIFICATIONS										
COURSE/DEGREE	DOMAIN	INSTITUTE/UNIVERSITY	YEAR OF COMPLETION	MARKS/%AGE/ CGPA/GRADE						
EG. BSc.	Sports Coaching									
EG. MBA	General Management									
ADDITIONAL CERTIFICATIONS (IF ANY)										
COURSE/CERTIFICATE	DOMAIN	CERTIFYING AGENCY	YEAR OF COMPLETION	MARKS/%AGE/ CGPA/GRADE						
EG. IAAF LEVEL IV	ATHLETICS	IAAF								
EG. ASCA LEVEL I	S&C	Australian Strength & Conditioning Association								
PRESENT EMPLOYER DETAILS (To be filled only if employed by or working for an entity)										
ORGANISATION										
DESIGNATION										
DATE OF JOINING	D	D	/	M	M	/	Y	Y	Y	Y
REMUNERATION	MONTHLY GROSS									
EMPLOYMENT TYPE	<input type="checkbox"/> FULL TIME			<input type="checkbox"/> ON CONTRACT			<input type="checkbox"/> CONSULTANT			

PREVIOUS EMPLOYMENT HISTORY											
(To be filled only where employed by or working for an entity)											
ORGANISATION	DESIGNATION	TIME PERIOD	TYPE	REFERENCE							
1.		FROM	<input type="checkbox"/> FULL TIME <input type="checkbox"/> ON CONTRACT <input type="checkbox"/> CONSULTANT	NAME DESIGNATION PH. NO EMAIL							
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		M			M	/	Y	Y	Y	Y	
		TO									
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M	M	/	Y	Y	Y	Y					

Please attach additional sheets if there are more details to be mentioned.

NOTABLE ACHIEVEMENTS									
SPORT/ROLE	TIME PERIOD							MAJOR ACHIEVEMENTS OF PLAYER(S) DURING TENURE	
1.	FROM								
	M	M	/	Y	Y	Y	Y		
	TO								
	M	M	/	Y	Y	Y	Y		
2.	FROM								
	M	M	/	Y	Y	Y	Y		
	TO								
	M	M	/	Y	Y	Y	Y		
3.	FROM								
	M	M	/	Y	Y	Y	Y		
	TO								
	M	M	/	Y	Y	Y	Y		
4.	FROM								
	M	M	/	Y	Y	Y	Y		
	TO								
	M	M	/	Y	Y	Y	Y		
5.	FROM								
	M	M	/	Y	Y	Y	Y		
	TO								
	M	M	/	Y	Y	Y	Y		
6.	FROM								
	M	M	/	Y	Y	Y	Y		
	TO								
	M	M	/	Y	Y	Y	Y		

Please attach additional sheets if there are more details to be mentioned.

AWARDS, CITATION AND RECOGNITION (IF ANY)		
DETAILS	YEAR	AWARDING BODY/AGENCY
1.		
2.		
3.		
4.		
5.		
RESEARCH STUDIES UNDERTAKEN		
TOPIC	DETAILS AND IMPACT	PUBLISHING JOURNAL (if applicable)
1.		
2.		
3.		
4.		
5.		
STATEMENT OF PURPOSE (the candidate may elaborate on why he/she is applying for this role and the nature of impact he/she intends to create in her capacity)		

CANDIDATE DECLARATION

I hereby confirm that the details shared above are true. I agree to submit further proof of the details mentioned above, if requested by the TOPS Secretariat.

(Candidate signature and date)

FOR OFFICIAL USE ONLY

DOCUMENTS CHECKLIST (To be verified by Sports Authority of India)	
LIST OF DOCUMENTS TO BE SUBMITTED BY THE CANDIDATE	PROOF OF EDUCATIONAL QUALIFICATIONS, CERTIFICATIONS, AWARDS
	PROOF OF ALL EMPLOYMENT
	COPY OF PASSPORT
	2 PASSPORT SIZE PHOTOS

Verified by,

Name:

Designation:

Date:

Signature: